



Coventry City Council

SUMMARY OF CABINET/CABINET MEMBER DECISIONS

WEEK COMMENCING 24 MARCH 2014

**CALL IN FOR THESE DECISIONS ENDS
9.00 A.M. ON FRIDAY 4 APRIL 2014**

28 MARCH 2014

Public Business

- Denotes items that have been referred to Audit and Procurement Committee.
- # Denotes items that are to be referred to Council. Accordingly Call-in does not apply.
- ◆ Denotes a matter where the associated report has already been considered by the Scrutiny Co-ordination Committee or a Scrutiny Board. Where this body has endorsed the recommendations or made recommendations that have been accepted by the Cabinet/Cabinet Member Call-in does not apply.
- * Denotes other items that have been referred to, or considered by, the Scrutiny Co-ordination Committee or a specific Scrutiny Board.

Note: The Limitations on Call-in are set out at the end of this sheet.

Cabinet Member (Public Services) – 25th March, 2014

Report 4 **20 mph Zones and Limits – Recommendations From Task and Finish Group**

Recommendations

- (1) The Cabinet Member (Public Services) is recommended to:
 - a) Commit to the aspiration that Coventry becomes a 20 mph city and develop a clear policy framework to promote the consistent implementation of 20 mph zones and limits across the city;
 - b) Identify resources in the capital programme as part of the Integrated Transport Block budget setting process to support the phased implementation of 20 mph speed restrictions;
 - c) Ensure that all funding opportunities should be pursued to support implementation including local, regional, national and European sources that fund other objectives such as public health, recognising the widespread benefits beyond safety of the introduction of lower speeds;
 - d) Develop a clear set of objectives to be delivered through the implementation of 20 mph zones and limits to include reductions in speeds, accidents, air pollution, health

inequalities, noise and increases in cycling, walking, environmental quality and local economic activity and be clear how they help deliver transport and other wider policy priorities for the city;

- e) Develop an effective monitoring and evaluation framework for new schemes to ensure that identified objectives are being met and the outcomes used to inform further implementation;
 - f) Develop a prioritisation framework for the roll out of 20 mph restrictions across the city, initially prioritising schools and accident hotspots;
 - g) Ensure the most cost effective use of resources in the planning of the phased implementation, introducing areas in the most efficient way to reduce costs and minimise signage;
 - h) Develop a strategy for widespread consultation on the proposals to ensure key stakeholders have the opportunity to contribute to the proposals and approach;
 - i) Develop a clear engagement and education strategy to ensure the rationale for the proposals are widely understood and supported.
- (2) Subject to Cabinet Member (Public Services) approval that 20 mph limits and zones should be progressed in the City, it is recommended that a report back is made within 4 months with details of a proposed implementation plan and the associated financial implications.

The above recommendations were approved.

Report 5 Phase 3a Review of Taxi Policies

Recommendations

The Cabinet Member (Public Services) is recommended to:

1. Approve the further consultation and research with disabled people to understand their needs in respect to travel as detailed in section 2.1 of this report.
2. Approve that as a condition of licence for Private Hire Operators that they must arrange appropriate training of staff on their duties and responsibilities to the disabled community.

3. Approve that the current group 2 medical examination should include the C1 standard for insulin treated diabetes from 1st May 2014.
4. Approve that medical examinations to the standards given in point 3 above can be carried out by any qualified GP.
5. Based upon the medical demographic information in the Coventry Taxi Study 2012/13, approve as from 1st May 2014 the changes to medical examination frequency from the current format to the following:
 - A medical be required when a licence is first granted, and then every five years until the age of 45.
 - After 45 a medical will be required every three years, until the age of 65.
 - After 65 an annual medical will be required.
6. Approve the retention of the existing policy in respect of tinted windows, namely:
 - The currently applied compromise that light transmitted through the windscreen must be at least 75%, light transmitted through the front side windows must be at least 70% (as required by law). With the addition that light transmitted through the main rear side windows must be at least 70%, light transmitted through the rear window/screen and any other windows (e.g. small quarterlights) must be at least 40%.
7. Approve the maintenance of the current vehicle inspection criteria.
8. Approve the amendment to the existing policy for Private Hire Vehicles that extends the exemption for displaying the plate and stickers to all vehicles exclusively used for executive work, as well as allowing an exemption based upon vehicle type.
9. Note the intention to introduce a policy for the licensing of stretched limousines later in 2014, once further guidance and / or legal advice has been received.
10. Note that no change is proposed on the Topographical Tests for Contract Drivers.
11. Approve a further temporary exemption for hackney carriages over ten years old to operate until 31st December 2014, subject to the vehicle passing the inspection test and also allowing the opportunity for a retest, if appropriate.

- 12 Approve statutory consultation on the fare increase option selected by the Cabinet Member as described in section 2.2.39 of this report

The above recommendations were approved, subject to the following amendments:

- a) Recommendation 6 above deleted.
- b) Recommendation 8 to be deferred to a future meeting of the Cabinet Member (Public Services).
- c) Recommendation 12 to be amended as follows
“Following further representations from the trade, approval be given for statutory consultation on a fare increase option to get to £5.80 for a two mile trip.”

Report 6 Petition – Flooding Problems at the Junction of Glendower Avenue and Broad Lane.

Recommendations

The Cabinet Member is recommended to approve works, following further intrusive investigation, to the existing highway gully arrangement seated on the Severn Trent Water Ltd owned Public Surface Water Sewer. This work will be undertaken in partnership with Severn Trent Water Ltd during the 2014/15 financial year depending on funding.

The above recommendation was approved, along with the following additional recommendation:

Officers to fully investigate the wider issues raised at the meeting concerning flooding along Broad Lane.

Report 7 Petitions – Road Safety in Cannon Park

Recommendations

Cabinet Member (Public Services) is recommended to:

- i) Note the concerns of the petitioners.
- ii) Note the results of the traffic volume, speed and pedestrian crossing surveys.

- iii) Note that Lynchgate Road meets the criteria for a Perceived Safety Scheme and approve that this location is added to the programme for funding in a future year.
- iv) Note that Cycle Coventry programme has proposals to improve cycle facilities in the vicinity and therefore request that officers consider whether an enhanced proposal can better provide for safer pedestrian movement in this area too.
- v) Approve that discussions take place with the management company of Cannon Park shopping centre to explore improving pedestrian safety within the car park.
- vi) Approve that officers await the outcome of the on-going Police investigation into the recent fatal traffic collision on Lynchgate Road and in consultation with the Cabinet Member (Public Services) to work with the Police, Warwick University and Cannon Park to investigate appropriate solutions.
- vii) Approve that the request for a 20 mph limit is considered at a future date in the light of the on-going masterplan work with the University of Warwick.

The above recommendations were approved, with the following recommendation:

- viii) The officers be requested to investigate the interim measure put forward by Councillor Blundell concerning road markings and guard railings.

Report 8 Petition – Leamington Road Traffic Calming Measures

Recommendations

The Cabinet Member (Public Services) is recommended to approve that:

- i) the vacancy at the established School Crossing Patrol site is advertised; and that
- ii) site layout, traffic flow, vehicle speed and pedestrian crossing surveys are carried out and the results reported back to Cabinet Member (Public Services) within six months.

The above recommendations were approved.

Report 9 Petition – Urgent Need for School Crossing Patrols on Allesley Old Road (St Christopher’s School)

Recommendations

The Cabinet Member (Public Services) is recommended to note the concerns of the petitioners and also to note that officers have progressed the recruitment of a replacement School Crossing Patrol.

The above recommendation was approved.

Report 10 Petitions – A4600 Red Route

Recommendations

Cabinet Member (Public Services) is recommended to:

- i) Note the concerns of the petitioners.
- ii) Note the results of the traffic volume, speed and personal injury collision data.
- iii) Approve that officers await the outcome of the ongoing Police investigation into two recent fatal traffic collisions on the A4600 and in consultation with the Cabinet Member (Public Services), to act as appropriate on any subsequent recommendations.
- iv) Subject to recommendation iii and the outcome of any subsequent consultation and other statutory processes, approve the replacement of the Red Route when economically and practically viable to do so with an alternative traffic restriction such as a double yellow line and peak period loading prohibition.
- v) Approve that further investigation takes place to consider the merits and likely impacts of providing limited waiting to permit parents to drop off and pick up children on Ansty Road in the vicinity of Wyken Croft Primary School and that a further report be presented in 3-6 months with the findings.
- vi) Approve that consideration is given to improving visibility at affected side roads and private entries on Ansty Road to aid drivers pulling onto the carriageway.

The above recommendations were approved.

Report 11 Objections to the Modification to the Proposed Pay-on-street Parking (Phase 2) Tariff (Zone 3)

Recommendations

The Cabinet Member is recommended to:

1. Consider the objections to the proposed Traffic Regulation Order.
2. Subject to recommendation 1, approve that the representatives of St Columba's Church be issued with three waiver permits for general use and approve that they can apply for additional waiver permits for use when there is a special event at the Church.
3. Subject to recommendation 1, approve the revision of the tariff for Zone 3 with a maximum duration of two (2) hours.

The above recommendations were approved.

Report 12 Outstanding Issues

Recommendations

The Cabinet Member (Public Services) is requested to consider the list of outstanding issues and to ask the Member of the Management Board or appropriate officer to explain the current position on those which should have been discharged at this meeting or an earlier meeting

The above recommendation was approved.

Cabinet Member (Community Safety and Equalities) – 27th March, 2014

Report 4 Report in Response to a Petition Regarding the Amount of Dog Fouling and Littering in the Westwood Ward

Recommendations

The Cabinet Member is requested to instruct Officers:

- (1) To continue the monitoring of the Westwood estate for the next three months and where necessary, take appropriate action to ensure that the reduced levels of littering and dog fouling are sustained.

The above recommendation was approved, together with the following additional recommendations:

- (2) To authorise the use of all and any evidence gathering equipment and to instruct officers of the City Council to take appropriate enforcement action in those cases where appropriate criteria are met.
- (3) Request a further report to be submitted to the Cabinet Member with responsibility for Community Safety on or before 31st July 2014 detailing progress in relation to these issues, and to include details of all forms of enforcement action taken in Westwood Ward from 31st March 2014 to 30th June 2014 inclusive. Councillor Skinner and the lead petitioner to be invited to the meeting for the consideration of this item.

Report 5 Progress Report On Action Being Taken In Hillfields To Address Community Safety Issues Highlighted By A Number of Petitions Submitted Over The Last Eighteen Months

Recommendations

The Cabinet Member is recommended to:-

1. Endorse the measures taken by Officers outlined in the report and on-going action detailed in the Hillfields action plan attached as Appendix 1.
2. Request Officers of the St Michael's Safer Neighbourhood Group to deliver against, monitor and regularly review the action plan and evaluate the effectiveness of such to ensure continual improvement to the issues in the area.

3. Request Police to continue to dedicate patrols to hotspot locations within the Hillfields area, responding swiftly to any issues raised or identified and to exercise their powers to obtain identities and disperse individuals in groups that are likely to cause public nuisance and/or offending behaviour, **with an additional request that when and where available and appropriate, special constables recruited through the Safer Homes Initiative are deployed in the area.**
4. Request Officers to continue to identify and challenge the behaviour of individuals within problematic households.
5. Request Police to implement the use of a Dispersal Order, should this be necessary and proportionate to the level of public place incidents taking place in the future.
6. Request Officers to continue to contact and communicate with relevant community leaders and invite them to meet with professionals and Ward Members, with a view to reviewing tactics and approaches being applied.
7. Request Officers to liaise with colleagues in the Probation Service in order to develop a monthly schedule of Community Payback clean ups for the area.
8. Request Officers to update the action plan to respond to the findings of the Environmental Survey.
9. Request Officers to provide a report back to the Cabinet Member for Community Safety at the first meeting in the New Municipal Year.

Recommendations 1, 2, 4, 5, 6, 7 and 8 were approved. Recommendation 3 was amended, as indicated in bold and approved, Recommendation 9 was replaced as per the following and approved, together with the following additional recommendation:

9. To authorise the use of all and any evidence gathering equipment and to instruct officers of the City Council to take appropriate enforcement action in those cases where the appropriate criteria are met.
10. Request officers to provide a report back to the Cabinet Member responsible for Community Safety at the first available meeting in the New Municipal Year including proposed dates for Seminars with Partner Agencies to consider policy development and actions with regard to issues of:-
 - (a) alcohol abuse
 - (b) drug abuse
 - (c) domestic violence
 - (d) sexual exploitation and violence

Report 6 Charging Interest Where The Council Carries Out Works In Default

Recommendations

The Cabinet Member is recommended to approve:

1. That the Council from this point forward charge **simple** interest, where the Council has carried out 'works in default', at the statutory judgement interest rate used by the High Court **and or the County Court**

The above recommendation was amended, as indicted in bold and approved.

Report 7 Licensing Policy - Late Night Levy and Early Morning Restriction Orders

Recommendations

Cabinet Member is requested to agree that:

- (1) It is not currently appropriate to introduce an Early Morning Restriction Order or a Late Night Levy.
- (2) The decision not to apply an Early Morning Restriction or Late Night Levy be reconsidered **by the Cabinet Member with responsibility for Community Safety** in the event that evidence becomes available to support it.

Recommendation 1 was approved, and Recommendation 2 was amended, as indicated in bold and approved.

Report 8 Year End Payments for the Community Grant fund

Recommendations

Cabinet Member (Community Safety and Equalities) is requested to:

1. Note the grants in Appendix 1 that have already been paid to community groups in Coventry under the delegation to officers.
2. Approve the award of the remaining £40,306 of community grants to the organisations listed in section 2.3 of this report.
3. Approve **and authorise** the change in award criteria that all future grants awards are considered by the Cabinet Member for

Community Safety and Equalities at his **or her** future public meetings.

Recommendation 1 was approved, and Recommendations 2 and 3 were amended, as indicated in bold and approved.

Report 9 Equality Strategy - Proposed Revision to the Equality Objectives

Recommendations

Cabinet Member is requested to:

- (1) Approve the proposed revision to the existing equality objectives
- (2) Require that key stakeholder groups are given the opportunity to comment on the revised objectives through a period of consultation up until the end of June 2014.
- (3) Request an Equality Strategy Performance report for 2013/14 to include a review of progress against the equality objectives. This will be reported to the Cabinet Member with responsibility for equalities in September 2014.

The above recommendations were approved.

Report 10 Reporting of Ombudsman Complaints and Reports

Recommendations

- (1) The Assistant Director for Policy, Partnership and Performance prepares an annual report to the Cabinet Member (Policy and Leadership) on the number and outcome of all complaints against the Council to the LGO, to include a copy of the LGO's annual letter to the Chief Executive on the Council's performance and a private report if required **or if appropriate**; and
- (2) The Assistant Director for Policy, Partnership and Performance prepares a 6 monthly report to the Cabinet Member (Policy and Leadership) regarding the number and outcome of complaints and actions to be taken to ensure service improvement where the LGO discontinues an investigation because the Council agrees to implement recommendations, also to include a private report if required, or if appropriate.
- (3) Where the LGO issues a formal report, the Assistant Director for Policy, Partnership and Performance (in conjunction with the

relevant Assistant Director to whose area the complaint relates) reports to the Cabinet Member (Policy and Leadership) the details of the complaint, the Council's actions, the LGO's recommendations and actions taken to ensure service improvement, including a private report, if so required **or if appropriate**; and

- (4) The reports in recommendations 1-3 above are also made to the Audit and Procurement Committee **in public and/or in private where appropriate.**
- (5) The arrangements for reporting and monitoring complaints to the LGO are reviewed as part of the Council's development of the Customer Journey Project **to include a review of the number of complaints to the LGO that are rejected by her because the internal complaint process has not been completed with by the complainant or any other substantial reason.**

The above recommendations were amended, as indicated in bold and approved.

Report 11 Authority for Attendance at Conference

Recommendations

- (a) To give retrospective approval to Councillor Kershaw to attend the Association of School and College Leaders Annual Conference 2014 to be held from 21st to 22nd March 2014 in Birmingham.
- (b) To give approval to the Lord Mayor and the Principal Private Secretary to the Lord Mayoralty to undertake a civic visit to Volgograd, Russia from 7th to 10th May 2014

The above recommendations were approved.

Report 12 Outstanding Issues Report

Recommendations

The Cabinet Member (Community Safety and Equalities) is requested to consider the list of outstanding issues and to ask the Member of the Management Board or appropriate officer to explain the current position on those which should have been discharged at this meeting or an earlier meeting.

The above recommendation was approved.

Limitations on Call-in

A call-in will normally be regarded as appropriate **UNLESS**:-

1. it falls within paragraph 4.5.26 of the Scrutiny rules (part 4 of the Constitution) – ie. it relates to:
 - (i) a matter which is to be determined by the Council.
 - (ii) a decision of the Cabinet/Cabinet Member taken as a matter of urgency and the Chair of the Scrutiny Co-ordination Committee (or his/her nominee) had been invited to attend the meeting where the urgent decision had been taken or the Scrutiny Co-ordination Committee has previously agreed the need for urgency.
 - (iii) a decision made by an employee exercising delegated authority.
 - (iv) decisions of the Licensing and Regulatory Committee.
 - (v) decisions of the Planning Committee.
 - (vi) decisions of the Appeals and Appointments Panels.
 - (vii) decisions of the Audit and Procurement Committee.
 - (viii) a matter where the associated report has already been considered by the Scrutiny Co-ordination Committee or a Scrutiny Board who have endorsed the recommendations or made recommendations that have been accepted by the Cabinet/Cabinet Member.
2. The call-in form is not completed correctly.
3. The call-in form is received after the specified time.
4. The reason for the call-in is unclear or does not relate directly to the decision specified on the call-in form.
5. The reason for the call-in is a question, the answer to which can be found in the report relating to the decision which is being called in.